

SAMPLE COVER NOTE FROM THE EDs' OFFICES TO CONSTITUENTS

Dear Constituent:

The World Bank Group (WBG) is now calling for nominations for the twenty-second cohort of the Voice Secondment Program.

The Voice Secondment Program (“VSP” or “Program”) is a global capacity-building program that aims to strengthen the voice and representation of low-income (LICs) and middle-income (MICs) countries in the WBG’s decision-making process by enhancing their officials’ knowledge of the WBG’s lending and non-lending operations through a six-month secondment assignment to the WBG. The Program hosts participants from LICs and MICs engaged actively with the WBG, with priority being given to participants from countries affected by Fragility, Conflict and Violence (FCVs) as well as those from Small Island Developing States. The Program is also open to participants from countries engaged with the WBG for Reimbursable Advisory Services.

Further details about the VSP are available on the Program’s website at:

<https://www.worldbank.org/en/about/leadership/directors/voice-secondment>

The twenty-second cohort of the VSP will start on or around **January 4, 2027**, and will conclude on or around **July 2, 2027**. Nominations for this term are due no later than **Friday, June 5, 2026**, by submitting: (i) the attached “**Nomination Form**” (attachment 2); and (ii) the “**Application Form**” for each candidate (attachment 3) along with a complete CV (attachment 4). The WBG will accept only one nomination from each country. The selection of the nominees will be finalized by the VSP around mid-July 2026 and will be announced shortly thereafter.

Nomination Criteria

The VSP targets key individuals in focal agencies that are in dialogue with the Executive Director’s Office and the WBG’s operational teams.

To ensure work continuity in the sending country, only **one staff** per agency would participate in the VSP at a time. Please submit one nomination per agency that best meets the Program’s objectives and the individual eligibility criteria (listed below). *The WBG has a diversity and inclusion policy that does not discriminate based on gender, racial, ethnic, religious, or other grounds, but that encourages the transparent, fair, and competitive selection of participants for the VSP.*

Where a nomination was submitted for acceptance in the previous cohorts, please re-nominate the candidate again by submitting a fresh and complete nomination, including a completed application form, to be considered for this twenty-second cohort.

Individual Criteria

Nominations should be based on the following criteria for individuals who:

- Have been identified as focal persons working in an agency dealing with critical economic reform or economic management-related issues, who are in dialogue with their ED's office and the operational teams of the WBG.
- Have worked in an agency dealing with the WBG and other donors' programs and projects as a key activity. They would, therefore, already have an adequate level of familiarity with WBG operations, lending instruments, and project cycles. This will help to make them more apt to work with WBG staff after a relatively short time of onboarding.
- Would be expected to continue to work within the focal agency for the next two years following their graduation from the VSP. Specifically, they should be in a position to be in dialogue with their ED office and the operational teams of the WBG. Please note that compliance with post-assignment service will be monitored and enforced strictly. To that end, kindly factor in both the assignment time at the WBG and the minimum two-year post-assignment time in your agency, which covers the period of *January 2027 – July 2029*, inclusively.
- Should hold a minimum of a Bachelors Degree.
- Should have a reasonable level of English language proficiency.

Assignment Arrangements

The WBG will cover the following costs of the participants during the six-month assignment (amounts may be adjusted due to market conditions):

- Travel: a round-trip economy fare ticket from home country to Washington, D.C.
- Settling-In Grant: \$500 (one-time payment).
- Living Allowance: to-be-announced (adjustable rate per station of duty per-diem).
- Housing: paid for directly by the VSP Secretariat to the housing facility.
- Limited health insurance*
- Life Insurance: covering the assignment period.

* This short-term assignment benefit does not provide coverage to participants who have chronic health problems or pregnancy.

The releasing agency would continue to cover the salary and related benefits of the participant during the assignment.

Contact Information

Please send completed form(s) no later than **Friday, June 5, 2026**, to the attention of:

PROVIDE ED's OFFICE CONTACT INFO:

NAME

TEL

FAX

E-MAIL ADDRESS

Program Information

Should you need any further program information, please contact the VSP Secretariat as follows:

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Attachments:

- 1) Nomination Form – to be completed by the nominating “agency”
- 2) Application Form – to be completed by the nominated “individual”
- 3) Sample Applicant CV – to be provided by the nominated “individual”