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Ministry of Finance
Royal Government of Bhutan
Human Resource Division

MoF/HRD/5(1)/2026/979

April 16, 2026

NOTIFICATION ON TRANSFER CYCLE FOR JULY 2026

In line with the Transfer Guideline 2024 of the Ministry, the Human Resource Division would like to notify the Transfer Cycle for July 2026, which will be effective from 1st July 2026. The transfers shall be carried out as given below:

- I. Applicants should have served three years in the same agency/place of posting from the initial date of appointment as per section 13.4.14 of the BCSR 2023.
- II. The candidates availing transfer on request shall be required to serve a minimum of two years in that position in the Agency as per section 13.4.10 of the BCSR 2023.
- III. Individual employees requesting transfer shall upload a recommendation of the HRC of the Agency/Regional Head.
- IV. Employees must provide three options in the online transfer application. It shall be construed that if his/her transfer is not feasible in Option 1, the second option (Option II) will be considered. If Option II is not possible, then Option III will be considered. If none of the options are possible, the Ministry will explore other alternatives in consultation with the employees.
- V. The MoF does not guarantee that all placement/transfer proposals shall be approved. The transfer placement shall be facilitated based on availability of post, marital ground, last agency served, and competency required for the agency. In the event of non-availability of the vacant post in the proposed options, the MoF in consultation with the agency shall make placement in other vacant agencies or retain in the same agency.
- VI. The finance personnel may be transferred with or without consulting the working agency or individual concerned on public interest irrespective of the number of years served in the current agency in public interest if need be as per the provisions of the Transfer Guideline during this cycle.

The employees intending to apply for transfer on request may submit their application via the following link : ([Click here to Apply](#)) **on or before May 01, 2026 by 5.00 pm.**

Important Notes:

- I. Transfer applications will not be accepted after the deadline.
- II. No application shall be accepted in hard copies.
- III. Employees who have already submitted their transfer application in hard copy to the Ministry must apply again via online transfer application.



HUMAN RESOURCE DIVISION