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ROYAL GOVERNMENT OF BHUTAN
Ministry of Finance
HUMAN RESOURCE DIVISION

BHUTAN
Believe

MoF/HRD/2(5)/2025/327

October 24, 2025

Vacancy Re-Announcement For Assistant Procurement Officer

The Ministry of Finance is pleased to re-announce the vacancy for Asst. Procurement Officer on consolidated contract w.e.f December 01, 2025 to November 30, 2028 for 3 years (**extendable**) as detailed below:

Sl. No	Ministry/Agency	Department /Agency	Division/Section	Position Title	Position Level	Slots
1	Sarpang Dzongkhag	-	Procurement Services	Asst. Procurement Officer	Consolidated Contract/P5B	1

The Interested candidates fulfilling the eligibility criteria given below may apply for the above vacancies through Zhiyog Recruitment System (ZRS) via the following link from October 24, 2025 to November 3, 2025 (Applicant Registration): [Click Here to Apply](#)

Eligibility Criteria:

Should have a Bachelor's Degree in the field of Business and Commerce (B.Com or BBA). Documents required for submission in the ZRS:

- Copies of Academic transcript
- Copy of Citizenship Identity Card
- Copy of a Valid Medical Fitness certificate
- Valid Security Clearance Certificate (HRD will verify it online)
- No Objection Certificate, if employed.

For further clarification, please contact HRD, MoF at 00975-2-322268/321568 during office hours.



Human Resource Division