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ROYAL GOVERNMENT OF BHUTAN
Ministry of Finance
HUMAN RESOURCE DIVISION

BHUTAN
Believe

MoF/HRD/2(5)/2024/723

January 23, 2025

VACANCY ANNOUNCEMENT

The Ministry of Finance is pleased to announce the vacancy for the post of 1 Program Coordinator for the Project “Strengthening capacities and enhancing climate data and services in Bhutan to scale-up climate financing from multiple sources” on contract with a 30% contract allowance as detailed below:

SI #	Position Title	Position Level	Slots	Place of Posting	Qualification	Duration
1	Program Coordinator	P5 A	1	Department of Macro-fiscal and Development Finance, Ministry of Finance	Minimum of Bachelor’s Degree	1 year, 5 months (extendable based-on performance)

Refer the ToR (Attached)

Interested candidates fulfilling the eligibility criteria may submit their job application online via link [Click here to Apply](#) on or before February 05, 2025.

Documents required to be submitted are as detailed below:

1. Curriculum Vitae with at least 2 referees
2. Copy of degree certificate (s)
3. Copy of valid Citizenship ID card
4. Valid Security Clearance Certificate (approved online).
5. Valid Audit Clearance, if applicable
6. No objection certificate/ letter from the employer, if employed
7. A valid medical certificate For Further clarification, please contact HRD, MoF at +9752322268 during office hours.



Human Resource Division