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ROYAL GOVERNMENT OF BHUTAN

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Ministry of Finance

**HUMAN RESOURCE DIVISION**

MoF/HRD/5(3)/2024/640

December 31, 2024

### FOREIGN POSTING ANNOUNCEMENT

The Ministry of Finance is pleased to announce the following post on foreign posting as per the details given below:

| SI # | Post                         | Position Level | Place of posting                | Slot | Duration                 | Placement Effective Date |
|------|------------------------------|----------------|---------------------------------|------|--------------------------|--------------------------|
| 1    | Attache (Accounts Assistant) | SS1 –SS4 A     | Royal Bhutan Consulate, Kolkata | 1    | 3 years (Non-Extendable) | 01 May, 2025             |

The interested candidates fulfilling the eligibility criteria given below may submit their application through Zhiyog Recruitment System (ZRS) via the following link from December 31, 2024 – January 10, 2025.

**Attaché, Accounts Assistant (SS1 – SS4 A) RBC, Kolkata:** ([Click Here to Apply](#))

1. **Attaché (Accounts Assistant):**

- Must be an in-service candidate with a minimum active service of 10 years.
- Shall have a minimum of 03 remaining years of service to attain superannuation age on the date of transfer to be eligible for foreign posting.
- Currently serving under the Sub-Group: Finance, Accounting and Budgets Services.
- Served a minimum of 02 years of active service in the current position after appointment through open competitive selection.
- Possess at least 03 years of field experience in Government Accounting and Budgeting with the knowledge on Financial Rules and Regulations.
- Has not availed foreign posting earlier.
- Ineligible to apply for the post if the candidate has previously availed Secondment or is currently on Secondment to projects and corporations as per Section 13.10.6.5. of BCSR 2023.
- Served at least equal to the duration of the long-term training (LTT) on the transfer effective date as per section 13.4.5.2 of the BCSR 2023. In addition, the status of his/her LTT must be updated as 'completed' in the Zhiyog Electronic System (ZES).
- Valid Security and Audit Clearance Certificates.
- Clean service record.

In the event there are more applications for a single slot, the candidates will be shortlisted on the ratio of 1:5 based on the following:



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- i. Performance Score (Moderated) for FY 2022-2023 and 2023-2024 – **(34%)**.
- ii. Seniority (nos. of active years in service) - **(33%)**.
- iii. Rural Posting as per HR Manual 2023 – **(33%)**

Documents required to be submitted through Zhiyog Recruitment System (ZRS):

- i. Valid Medical Fitness Certificate
- ii. Valid Security Clearance Certificate
- iii. Valid Audit Clearance Certificate
- iv. Performance Score (Moderation score for FY 2022-23 and FY 2023-24; and
- v. HRD, MoF will verify from the records and working agencies for any adverse records.

*Note: The certificates must be valid during the transfer effective date.*

For further clarification, please contact HRD, MoF at 00975-2- 322268/334711/321568 during office hours.



**Human Resource Division**