

HR Training Plan for FY 2017-18, GoI-PTA for HQ Staff- Ministry of Finance

Annexure I

Name of Agency: Ministry of Finance

Sl. No.	Course Title (Prioritized Area)	Target Participants	Budget (Nu. In Millions)		Time Frame	Remarks
			Duration (mm/w)	Location		
Ministry of Finance						
1	International Financial Reporting Standards (IFRS)	Accounts/Finance Officers	2 weeks	India	November	
2	Integrated Financial Management Information System	Accounts Assistants	3 weeks	India	December	
3	Treasury bills, bonds, Cash Flow Forecasting and Risk Management	Accounts Officers/Accounts Assistants	4 weeks	India	January/February	
4	Training on Financial Investigation	Tax Officials	2 weeks	India	December	
5	In house-Workshop: GST	Sales Tax officials	1 week	Bhutan	December	
6	In house workshop on restructuring revenue accounting, refund process	Revenue officials	1 week	Bhutan	February	
7	Training on HS Classification	Customs Officials	2 weeks	India	November	
8	Inventory and Record keeping	Store Keepers/Store Asst.	2 weeks	Bhutan	November	
9	Improving quality in the supply chain/Contract Management	Procurement and Store personal	2 weeks	India	October	
10	Training on HVAC System	Engineers and Technicians	2 weeks	India	November	
11	Training on electronic Equipment maintenance work	Electricians/Technicians	2 weeks	Bhutan	October	
12	Maintenance of Grass Cutting Machine and Lawn Mowers	Gardeners	1 week	Bhutan	October	
13	Office Management Training	Admin Assts./HR Asst./Admin.officials	2 weeks	Bhutan	December	

HR Training Plan for FY 2017-18, GoI-PTA for Dzongkhags Staff/Ministries- Ministry of Finance

Annexure II

Sl. No.	Course Title (Prioritized Area)	Target Participants	Duration	Location	Timeframe	Remarks
1	Government Budgeting, Accounting and Expenditure Controls	Accounts Assistants	2 weeks	India	December	Finance personnel working under dzongkhags/ministries
2	Medium Term Expenditure Framework/Accounting for works and Projects	Finance/Accounts Officers	2 weeks	India	January	
3	Accounting for works & Projects & Expenditure reporting	Finance/Accounts Officers	2 weeks	India	March	
4	Financial Management and Management Accounting	Accounts Assistants	2 weeks	India	February	
5	Procurement and contract management	Procurement Officers	2 weeks	India	January	
6	Contract Management	Procurement Officers	2 weeks	India	March	
7	Inventory and record keeping	Store Keeper/Store Assistants	2 weeks	Bhutan	December	
8	Improving quality in the supply chain	Procurement Officers	2 weeks	India	April	
9	Performance Auditing for Public Sector's Internal Auditors	Internal Auditors	2 weeks	India	February	